To the State Joint-Stock Company “Elektroniskie sakari”

Address: 5 Eksporta Street, Riga, LV-1010, Latvia; e-mail: [vases@vases.lv](mailto:vases@vases.lv)

**COMMON USE AMATEUR RADIO STATION LICENSE APPLICATION**

**1. APPLICANT (legal2** entity or **natural1** person):

|  |  |
| --- | --- |
| Name2 / Name, surname1 | Registration No.2 / personal identity number1 |
| Legal address2 / Declared address1 | Telephone, e-mail2,1 |

**2. Radio station data** *(fill in as appropriate)*:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Class of radio station | A |  | B |  | C |  |

|  |  |  |
| --- | --- | --- |
| Basic call sign is assigned |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Preferred call sign | Basic call signal |  |  |
| Special call signal |  |  |
| Contest call signal |  |  |

When requesting a contest call signal, a written opinion from an internationally recognised Latvian amateur radio organisation shall be submitted to the SJSC "Elektroniskie sakari”.

When requesting the special call signal, you must specify the desired operating time (from/to) in the "comments" section.

**3. Technical data of the radio station** *(to be completed if the licence is requested for the first time or if the parameters of the radio station have been changed)*:

|  |  |
| --- | --- |
| Receiver (type, manufacturer) |  |
| Antenna type |  |
| Location address |  |

**4. The person responsible for the common-use radio station:**

|  |  |  |
| --- | --- | --- |
| Name, surname | Call signal | Notes |

The person responsible for a common-use radio station may be an amateur radio operator holding a HAREC certificate or a category A class radio station licence. The original HAREC certificate of the responsible person, or a copy if issued abroad, must be submitted to the SJSC “Elektroniskie sakari”.

**5. Comments** *(please provide other relevant information if necessary)*

|  |
| --- |
|  |

**6. Payment information**

|  |  |  |
| --- | --- | --- |
| I certify that I have paid the fee for the processing of the application in accordance with the price list of public paid services of the SJSC "Elektroniskie sakari". | |  |
| Information on the originator  (if the payment was made by a person other than the applicant) |  | |

**7. Type of receipt of licence** In accordance with the Law On Notification, please choose **one** of the methods of receipt and provide the additional information requested:

|  |  |  |
| --- | --- | --- |
| **In the form of an electronic document.** | | |
| 7.1 | By email or official e-address (if you want to receive by e-mail**, specify e-mail address):** |  |
| **In printed document form** | | |
| 7.2 | By post to **(specify address):** |  |
| 7.3 | By using both e-mail and postal services  Send a scanned copy to **(specify e-mail address):**  Send the original by post to **(specify address**): |  |
| 7.4 | In person at the office of the SJSC "Elektroniskie sakari” (5 Eksporta Street, Riga) or via a messenger paid for by the client\*. **Please provide a telephone number for communication:** |  |

\*The licence will be sent to the client's legal address/declared address of residence, if the client/ or the client's representative fails to appear at the office of the SJSC "Elektroniskie sakari” within three business days to receive the prepared document.

|  |  |
| --- | --- |
|  |  |
| (place, date) |  |
|  | |
| (Position, name, surname and signature of the signatory or authorised[[1]](#footnote-1) person[[2]](#footnote-2)) | |

1. *The application must be signed by the legal representative of the legal entity or his/her authorised representative. If the application is signed by an authorised person, the application must be accompanied by a duly executed original of the Power of Attorney or a certified copy thereof.* [↑](#footnote-ref-1)
2. *The document requisite "signature" shall not be completed if the electronic document has been prepared in accordance with the laws and regulations on the execution of electronic documents.* [↑](#footnote-ref-2)